

## COMMUNITY MEALS VOLUNTEER FRAMEWORK

### *Volunteer Role Descriptions*

Volunteers are a crucial component of the Community Meals initiative. Not only do volunteers provide the man and woman power necessary for week to week operations, they expand our opportunities for building a supportive community network and initiative excellence. There are two main volunteer roles; each is briefly described below.

#### Meal Preparation & Service Volunteers

These individuals volunteer in self-organized groups of six or more to prepare and serve lunch for 120 - 180 local neighbors and guests. Meal Preparation and Service Volunteer duties include:

- Organizing six or more committed individuals
- Selecting an individual from group to be primary contact person with Mosaic Community Development and local faith leaders
- Preparing a healthy, quality lunch for 120 - 180 local neighbors and guests
- Serving lunch to Community Meal guests
- Post meal clean up

Each group is welcome to use the First Baptist Church (FBC) kitchen to prepare their meal, or groups may cook elsewhere and transport meal to FBC facilities prior to serving neighbors. The quality of the meals served is very important and volunteer groups are asked to keep this in mind when determining their menu.

In addition, each volunteer group will be placed on a rotation schedule indicating which weeks they will be responsible for preparing and serving the meal; the eventual goal is to have 15 groups on the rotation schedule so that all groups will be providing one meal each quarter. The rotation schedule is posted online via a Google calendar and can be accessed as directed below.

Follow this link to the inCommon website click on the calendar icon on the left-hand side of the screen which says, "Click Here to View our Calendar of Events." The Community Meal Calendar rotation schedule is listed on each Saturday.

<http://incommoncd.org>

Relational Volunteers

These individuals volunteer to attend Community Meal on a monthly or more basis to assist in providing a sense of relational continuity, hospitality, and structure. This volunteer role is crucial to the dual nature of the Community Meals initiative: (a) alleviating persistent strain on local families/individuals living in poverty and (b) building community. Primary duties will be shared by all Relational Volunteers, including:

- Engaging neighbors and guests in conversation and intentional relationship development
- Creating a hospitable family and community friendly environment

Other duties will be delegated among Relational Volunteers, including:

- Monitoring FBC facility (indoors and outdoors)
- Maintaining safe environment/conflict mediation
- Giving announcements

#### *Relational 'Ground Rules'*

It is imperative that the diverse cultural and religious landscape in the area is acknowledged and affirmed. In order to foster an inclusive and relationally safe environment for all Community Meal participants, several relational 'ground rules' have been established. All Community Meal participants are requested to honor the following ideals:

#### *Distribution of Information*

A designated Resource Table will be located in the FBC dining hall each week. A community resource guide making known available local services and resources will be located on this table for those who need it. In addition, all participating faith communities and organizations are welcome to provide information about their respective community services to Community Meal participants on the designated resource table; however individual distribution of informational materials will not be permitted.

#### *Music, Entertainment, and Family Friendly Activities*

Live and recorded music or entertainment, as well as artistic activities often add a welcoming and hospitable component to a meal setting. Volunteers are welcome to creatively engage Community Meal participants in this way, but are requested to only select music genres which have been determined as mutually agreeable (cultural and world music varieties) and activities that are family and children friendly.

### Relational Respect & Responsibility

All Community Meals participants, especially volunteers, should respect the relational and multi-faith nature of the Community Meal initiative. As in all relationships, respect should be central to the community built among local neighbors, parishioners, and volunteers. In addition, when building relationships with children and other vulnerable populations, volunteers must take special care and responsibility. Children are to be supervised by a parent or guardian.